

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, September 21, 2016 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, September 21, 2016 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Trustees Deputy Mayor Daniel W. White, Judith C. Ogden, L. Gordon Van Vechten and Jeffrey D. Fischer. Also in attendance Village Clerk Margaret O’Keefe, and Village Attorney Anthony B. Tohill. Not in attendance this evening, Village Treasurer Patricia Mulderig.

1. Mayor – Douglas A. Dahlgard:

- Minutes of August 17, 2016 at 7 PM, Trustees meeting minutes were presented. It was upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION # 085-16
RESOLVED, to adopt the minutes of the above meeting as presented
- Minutes of September 7, 2016 at 7 PM, Trustees meeting minutes were presented. It was upon motion by Trustee Van Vechten, second by Trustee Ogden and unanimously adopted:
RESOLUTION # 086-16
RESOLVED, to adopt the minutes of the above meeting as presented
- It was upon motion by Trustee Fisher, second by Trustee Ogden, and unanimously adopted:
RESOLUTION # 087-16
WHEREAS, the State of New York Unified Court System is offering a Justice Court Assistance Program for 2016/2017 grants,
BE IT RESOLVED that the Board of Trustees does hereby approve of the Justice Court to apply for funding up to the maximum amount available upon the direction of Justice Ellen D. Fishkin.

2. Financials – Mayor Dahlgard:

- Report submitted to Board.
- It was upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION # 088-16
RESOLVED, to adopt Abstracts #126910 through and including #126919 in the total amount of \$155,854.86 to be paid from the General Fund.
- It was upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION # 089-16
RESOLVED, to adopt Abstracts #TA 138 in the amount of \$503.75 to be paid from the Trust & Agency Account.
- It was upon motion by Trustee Van Vechten, second by Trustee Van Fischer and unanimously adopted:
RESOLUTION # 090-16
RESOLVED, the village treasurer is authorized and directed to make budget modifications in the amount of \$13,892.13, with a net change of zero, as noted:

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
	2/28/2017		2/28/2017
A2115	PLANNING BOARD FEES	(500.00)	(525.00)
A3501	CONSOLIDATED HIGHWAY AID	(80,000.00)	(89,364.42)
A5112.2	CHIPS IMPROVEMENTS	80,000.00	89,364.42
A1990	CONTINGENCY	14,392.13	14,417.13
		0.00	0.00
		<u>13,892.13</u>	<u>13,892.13</u>

- It was upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION # 091-16
RESOLVED, the village treasurer is hereby authorized and directed to transfer \$30,000 from TD Money Market Account to BNB Money Market Account to replenish funds expended for the \$30,000.00 Bond Anticipation Note.
- It was upon motion by Trustee Van Vechten, second by Trustee Ogden and unanimously adopted:
RESOLUTION # 092-16
RESOLVED, the village treasurer is hereby authorized and directed to open an account in the name of Head of the Harbor at The Frist National Bank of Long Island,
BE IT FURTHER RESOLVED, authorized signatories are to be Mayor Douglas Dahlgard, Deputy Mayor Daniel W. White, Village Treasurer Patricia Mulderig, and Village Clerk Margaret O’Keefe.
- It was upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION # 093-16
RESOLVED, the village treasurer is hereby authorized and directed to transfer \$50,000 from TD Money Market Account to the First National Bank of Long Island Money Market Account.
- It was upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:
RESOLUTION # 094-16
WHEREAS, in accordance with resolutions #117-15 and # 039-16, and to correct village records,
BE IT RESOLVED, the Board of Trustees confirms that Walter Justincic date of hire is to be December 16, 2015.
- It was upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION # 095-16
IN ACCORDANCE WITH RESOLUTIONS # 049-16 and 083-16
WHEREAS, the Board of Trustees finds that the 2010 police department Ford Crown Victoria, is a surplus vehicles and placed for auction, and
WHEREAS, the highest bid was \$3,900.00 from a registered user of Auctions International,
NOW THEREFORE BE IT RESOLVED, the Board of Trustees hereby approves of the offer of \$3,900.00 and authorizes the sale.
- It was upon motion by Trustee Fischer, second by Trustee White and unanimously adopted:
RESOLUTION # 096-16
WHEREAS, the village wishes to obtain the best value for purchase,
BE IT RESOLVED, to authorize Mayor Dahlgard and Village Clerk Margaret O’Keefe to enroll the village in the NYS Office of General Services program.

3. Building Department – Gerard Harris, Building Inspector:

- Planning Board reviewed one application.
- ARB received several applications pending further review and/or zoning relief
- JCC reviewed several applications.

4. Police Department – Chief Charles M. Lohman

- No crimes within the jurisdiction of Head of the Harbor police.
- One police vehicle in for repairs due to accident.

5. Highway Department – Highway Commissioner Judith C. Ogden:

- Discussion ensued regarding road paving and striping.

- Discussion regarding GEI Consultants.

6. Public Comment

- Discussion regarding road repair and drainage.
- Pest control.
- Deer population and status of Deer Committee Report.
- It was upon motion by Trustee White, second Trustee Ogden, and unanimously adopted to move to executive session to discuss personnel. No action taken. It was upon motion by Trustee Fischer, second by Trustee White, and unanimously adopted, to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:08 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk